

CARTERET COUNTY-BEAUFORT AIRPORT AUTHORITY MINUTES

Regular Meeting

May 26, 2022

Members Present:

Jon Brearey, Scott Evans, John Floyd, Bob Coles, WF Parker, Tom Higgins and Chairman Pat Joyce were present. A quorum was established. Others present were Jesse Vinson, Airport Manager, Anthony Held, Buildings and Grounds Technician and Randy Fender and Jay of Talbert and Bright.

Call to Order:

Mr. Joyce called the meeting to order at 6:00pm and lead the meeting attendees in the Pledge of Allegiance.

Approval of Agenda:

The agenda was reviewed and a motion was made to approve as presented. Motion carried.

Consent Agenda:

The following items were reviewed as a part of the consent agenda: Meeting minutes of April 21, 2022, Committee Reports, Financial Reports, Management Report, FBO Report and Skydiving Report. Motion was made to approve the consent agenda as presented. Motion carried.

Public Comments:

There were no comments from the public.

Chairman's Report:

- The rotating beacon is in working order; the issue with photocell has been resolved.
- The property for sale on 101 adjoining the taxiway has been cut and cleared by the owner at no cost to us to have a visual and possibly lease the property. Current owner also inquired about air height restrictions (90 foot).
- The Airwatch hanger is complete.
- Final payment has been made to Sunland on the fuel farm.
- The County has been paid back the \$600,000.00 given for the Trader Construction invoice.
- Ground lease properties: 7 corporate hangers with current permits have agreed to land lease effective July 1.

Talbert & Bright (TBI) Update

Mr. Fender reviewed the monthly update from Talbert & Bright. All close out documentation on the fuel farm has been received and finalized. As part of the agreement between the airport and Sunland, it was agreed that Sunland receive \$1500.00 payment contingent upon completion of their one year warranty. Payment has not been given. Close-out documentation will continue. The T-Hangars and Taxi lanes project; the hanger foundation and slabs have been completed. The northern hangar materials were delivered May 18. Support beams along with columns and gurters are being replaced. Materials for the second hangar's anticipated

arrival is June 23. Trader will be submitting a request for additional contract days due to the delay in materials with an anticipated completion date of mid-August. Progress meetings will continue to be held every Tuesday. Runway 3-21 rehabilitation project is awaiting a response from the town of Beaufort. For the project Little Fish work, both grants are in place. When the hangar layout permitting is done, TBI will move forward with the development of a site plan for hangar 75. Chairman Joyce stated he is in contact with a contractor to identify what is in the property grounds (possible fuel tanks, etc.).

New Business:

Chairman Joyce discussed with the group the preliminary FY 22-23 Budget. No budget amendments need to be done due to money not being added to any of the grants. Approval from the board is needed to carry the grants. Dr. Coles motioned to adopt the amendments as discussed. Mr. Floyd seconded the motion. Motion carried.

Closes Session:

Mr. Coles made a motion to enter into a Closed Session for purpose of discussing confidential information, legal matters, personnel and contract negotiations as permitted by NCGS 143-318.11 (a)(1), (3), (5)and (6), while Mr. Brearey seconded the motion. Motion carried.

Hearing no further discussion, Chairman Joyce motioned to return to Regular Session, the motion was seconded and carried.

Dr. Coles made a motion to establish a contract to remove the pine trees (20-30) on the discussed property as the airport manager feels appropriate. Mr. Higgins seconded the motion. Motion carried unanimously. A quote from Adam's tree service will be obtained for tree and stump removal.

Dr. Coles made a motion to authorize Mr. Vinson to work with the County Manager on the Business Officer employment. Mr. Floyd seconded the motion. Motion carried.

Hearing no further discussion, Chairman Joyce made a motion to adjourn. Mr. Floyd seconded the motion. Motion carried.

*Minutes prepared by:
Renee Winberry*